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To: Nominated Members of SCOR, Affiliated Organizations, Corresponding Organizations, Interested International Organizations, Sponsors
cc: Chairs, SCOR Subsidiary Bodies, SCOR Executive Committee
From: Ed Urban, Executive Director

37th SCOR Executive Committee Meeting

I am pleased to inform you that the 37th SCOR Executive Meeting will take place in Cairns, Australia from Monday, 29 August through Thursday, 1 September 2005. The SCOR meeting will immediately follow the joint assembly of the International Association of Geodesy (IAG), International Association for Physical Sciences of the Oceans (IAPSO), and the International Association for Biological Oceanography (IABO): *Dynamic Planet 2005*. We hope you will take the opportunity to participate in both meetings. Information about *Dynamic Planet 2005* is available at <http://www.dynamicplanet2005.com/>.

National Committees for Oceanic Research and other international organizations are invited to be represented at the Executive Committee Meeting at their own expense. I will send a detailed agenda, logistical information, and a preliminary list of meeting participants around the end of May. Please send me any items for inclusion in the agenda as soon as possible. Materials for the meeting briefing book are due by **30 May**. This will allow us to provide the briefing book to meeting participants several weeks before the meeting. We will post the meeting book on the SCOR Web site again this year, to make it available earlier and more widely.

The meeting will consider all proposals for new Working Groups that reach the SCOR Secretariat before **15 April**. This will allow us to circulate the proposals for review and comments before the meeting. Please see the SCOR Web site (<http://www.jhu.edu/scor/wkgroups.htm>) for information about current working groups and the instructions for working group proposals (<http://www.jhu.edu/scor/NewWGs.pdf>).

Please fill in and return the enclosed registration form for the Executive Committee Meeting, from which we will compile the initial participants' list. We will block book all the rooms in a single hotel this year (hotel information will be available at <http://www.jhu.edu/scor/2005EC.htm> by the end of February). I encourage you to make your reservations as soon as possible after that.

I look forward to seeing you in Cairns!