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To: Nominated Members of SCOR, Affiliated Organizations, Interested International Organizations, Sponsors, Chairs of SCOR Subsidiary Bodies

From: Ed Urban, Executive Director

### **2017 Call for Working Group Proposals**

The 2017 SCOR Annual Meeting will take place in Cape Town, South Africa on **4-6 September 2017**. Details about the meeting will be posted at [http://scor-int.org/Annual%20Meetings/2017EC/SCOR\\_EC\\_2017.htm](http://scor-int.org/Annual%20Meetings/2017EC/SCOR_EC_2017.htm) as they become available

The SCOR Secretariat will accept proposals for new working groups from now until **15 April 2017**. The guidelines, a template, and word limits are available at [http://www.scor-int.org/SCOR\\_WGs\\_Proposal\\_Instructions.htm](http://www.scor-int.org/SCOR_WGs_Proposal_Instructions.htm), including a PowerPoint presentation explaining the proposal process.

Each proposal will be evaluated by national SCOR committees in terms of scientific merit and quality, timeliness, and achievability of the proposed terms of reference. National SCOR committees are an important aspect of SCOR's operation and play a key role in reviewing working group proposals and in seeking new funds to support working group activities. In addition, the review of working group proposals is open worldwide to partner organizations and individuals who would like to provide comments.

Annual SCOR meetings are open, but anyone submitting a proposal or included in a proposed working group membership will be asked to leave the room when their proposal is discussed. SCOR started this practice in 2005 to avoid any appearance of favoritism toward proposals that are represented at the meeting by a proponent.

Please contact me if you have any questions about the process for working group proposals.